

TRAINING NEWS

Train to Gain - offering opportunities for all

When Coventry based Whitefriars Housing Group Ltd expressed an interest in becoming more involved in the delivery of NVQs to their own staff, Train to Gain offered a great opportunity.



Train to Gain Candidates at Whitefriars Housing enjoying a training session

Training Officers Pam Wester and Lisa Aspin have been working with us supporting Apprentices in Business Administration for over four years and have achieved fantastic success rates with 90% of apprentices achieving during this period.

“Lisa and I qualified as vocational assessors last year with a view to offering NVQ training to more staff in our organisation. Train to Gain has enabled us to pilot a group of 11 business administration NVQ students” Said Pam. *“The group whose ages range from 29 to 50+ are all very competent and experienced in their job roles but some had no relevant formal qualifications”* she added.

The group who started in November are making excellent progress with their NVQs and are well on track to finish in by their target date of August this year.

The OCR level 2 NVQ in Business and Administration has been up dated and restructured recently. There are now two generic mandatory units followed by three optional units chosen from a diverse choice of 24. These include software programme units such as Word or Excel, correct use of the telephone, dealing with customers and working in a team. This gives the student and employer the opportunity to choose

units the will be of most benefit and relevance to them.

“I’ve chosen to do units covering processing financial information and spreadsheets units” said finance assistance Gurdeep Viridi *“These are both very relevant to my job responsibilities and are helping me to work efficiently. Taking the NVQ has been a very enjoyable and motivational experience and being able to train in my workplace is great”.*

The Government is investing over £400 million in the ‘Train to Gain’ programme to raise the skills levels in the UK to at least level 2. If you’re a business with full time staff who are over 19 and are not already qualified to level 2 or 3 then we might well be able to help you to identify some funded or partially funded training that will benefit you and your staff.

To find our more contact Lynn Crane on 01788 553501 or email lynnette@hoet.co.uk

Fashion



Coventry beauty students have been busy using their skills to make up over 60 models at a fashion show which was held at Cardinal Wiseman School in Coventry. Coventry Beauty Manager Vicki Ward was delighted with the standard of work produced; she said *“the students made up models for a range of occasions including day and evening wear, school prom and bridal wear. They had a fantastic time and are really looking forward to the next event due to be held on 15th June at Herewood College”.*



HEART OF ENGLAND TRAINING LTD
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NVQ & Apprenticeship Achievers

APPRENTICESHIP BUSINESS ADMINISTRATION

Bradley Richmond
Kevin McMurray
Taslima Shaikh
Ryan Girling
Harpal Singh Sambhi
Carly Marie Brown
Natasha Coambes

APPRENTICESHIP CONTACT CENTRE OPERATIONS

Claire Lomax
Kim Ann Grant
Charlotte Cherrelle Loydall
Francis Ashby
Sophie-Louise Pinks

APPRENTICESHIP CUSTOMER SERVICE

Helen Hewitson

ENTRY TO EMPLOYMENT

Julie Morgan
Kimberley Gordon
Christopher Barker
Rebecca Hunt
Jason McKay
Gabriella Chudasama
Belinda Jackson
Natasha Aston
Lindsey Ullah
Shelley Moorhouse
Christina Winbush
Chanel Clancy
Sabina Shah
Janice Roye
Jade Farrell

ADVANCED APPRENTICESHIP HAIRDRESSING

Claire Senior
Stephanie Headley
Samantha Morris
Kelly Natasha
Rosemary Faulkner
Elizabeth King
Lucie Greasley
Samantha Moore
Katie Bailey
Harriet Evans

ADVANCED APPRENTICESHIP BUSINESS ADMINISTRATION

Charlotte Bass
Adam Fitzpatrick

APPRENTICESHIP BEAUTY THERAPY

Victoria Tivey
Lauren Simon
Danielle Lea
Chantal Potts
Charlie Campbell
Stacie Fagan
Kimberley McManus
Nargis Akhtar
Siobhan Rumley
Sarah Philp
Joanne Cullen
Stacey Finch
Chantelle Brown
Charlie Atkins
Tom Stott
Tanya Grace Yousaf
Niomi Nelson
Laura Godfrey
Kirsti Murphy
Kiely Watersontacey Skerritt
Sara Louise
Kellyanne Cook

APPRENTICESHIP HAIRDRESSING

Jade Bailey
Katie Macklin
Kyle Anthony Campbell
Sarah Sharpe
Lucy Stokes
Rachel Brook
Jenna Whitehead
Leanne Wood
Michelle French
Sarah Chamberlain
Faye Butler
Amy Gask
Hayley Roberts
Louise Ansell
Laura Ward
Amy Louise Davies
Tara Lapper
Nadine Thomas
Joanne Gray
Jenna Mollison
Laura Cave
Charlotte Foster
Katie Morgan
Hayley Ellis
Carly Meredith
Katie Louise Decogan
Carla Parsons
Micaela Jones
Gemma Zarcone
Katie Wigley
Penny Stanley
Rachael Broadley
Sinead Starmore
Charolette Shearer
Johnathan Palmer
Jade Finnegan
Claire Dixon
Sian DArnrough
Matthew Grant

Laura Jayne Apsey
Ben Grosvenor
Jade Lucille Hollowell
Samantha Gee
Natalie Goode
Amy Ollis
Laura Mallon
Carrie McGeoch
Joanne Halford
Elizabeth Thomas
Lauren Tabor
Samantah Smith
Jennifer Hill
Sarah Stone
Jenny Graham
Sarah Coates
Gina Crofts
Kelly Barrow
Rebecca Behinain
Holly Louise Jelley
Louise Marie Angliss
Jodie Woodward
Katherine Louise Byrne
Michael Pollock
Victoria Hunt
Jennie Anette Atkins
Laura Louise Douglas
Cheryl Anne Capok
Amy Louise Richardson
Hayley Tebbutt
Kimone Anderson
Lisa Davies
Katie Woodfield
Laura Jade Haines
Rosie Smith
Hannah Gilroy
Jadine Brooksby
Kelly Davies
Samantha Robinson
Sarah Baker
Emma Cremins
Steven Lee Brook
Lucy Whatmore
Charlene Brewster
Beth Cusack
Leanne Palmer
Byneta Robinson
Lauren Spragg
Jodie Atkins
Natasha Edith Harris
Natalie Bonnie

NVQ3 HAIRDRESSING

Melissa Young
Sherrie Pearson
Sarah Waller

THANK YOU TO THE FOLLOWING EMPLOYERS OF THIS ISSUE'S ACHIEVERS FOR YOUR SUPPORT

Scallywags
Serendipity
Martanne
The Cut Above
The Retreat
M and M Hair
J's Hair and Beauty

Stephen's Hair Design
Unity Hair
Lupins
SW Salon
Expressions Hair and Beauty
Focus Unisex Salon
Richard Wallace
MV Hair
The Hairdressing Company
Sassy's Hair Studio
Innovation
Micheal Peats
Sisco
Lawrence Anthony
EON UK Plc
Coventry City Council - Portfolio
Property Management
Coventry City Council -
Environmental Services Policy Team
Coventry City Council - HR
Heart of England Training Leicester
Active Tunneling
King UK Ltd
Abbey Tax Protection
Defusion Ltd
Indy Hair
Headlines
Barrie Stephen Hair
Kendalls
Toni and Guy
Simon Paul
Richardsons
The Studio 2
Mr Andrews
The Hair Den
John's Hair Design
Glitz Hair Design
Antehc
Cutting It
Workshop
Dawn Newcombe
Cease Hair
Deban Hair
Cutting Rooms
Sophisticut
Visions
Studio 4
Syer Hair and Beauty
Hogarth at Colin Spiers
La Croix
Cawthorne and Wright
Expressions
M & G Hair
Remy Hair Salon
Elizabeth John
Cutting Rooms
Scruples Hair Design
Heather J's
Paul's Hair Studio
Hair Junkie
Panache Hair
Bluntz
Red Creative Hair
Mac Gregors Hairdressers
The Hair Design Centre
Aesthetics
Whites Hair
Achilie
Hair Express
Tete a Tete
New Image
Sarah J's
VIP

Staff News

NEW STAFF

A warm welcome to the following new staff - **Lorraine Wells** hairdressing and beauty therapy recruitment advisor (Rugby & Warks) and **Adele Hampton** assistant hairdressing trainer/assessor (Birmingham), **Lauren Hope, Sally James & Nina Vara** assistant beauty therapy trainer/assessors.

STAFF QUALIFICATIONS

Congratulations to Entry to Employment trainer/assessors - **Luke Peacock** and **Carolyn Milo** on achieving the 'Certificate in adult literacy' and to **Holly Bates, Alison McCaferty & Amanda Short** on the achievement of their A1 vocational assessor awards. Well done to **Vicky Ward** who has achieved her NVQ Level 3 in management.

APPRENTICE SUCCESS AT ANNUAL AWARDS

Business administration Apprentices (pictured) with Whitefriars Housing Group Ltd in Coventry enjoyed a celebration evening at their Park Street head office on 30th January.

Each apprentice received a certificate of achievement for their efforts during the year and a special 'get your hands dirty' award was presented to Seema Modasia.

Trainer/Assessor - Vicki Heames said *"Whitefriars Housing hold this evening every year. It's a great evening and very motivational for the apprentices"*.



Top left to right - Terneesha Clarke, Parveen Kaur, Gemma Carr, Kuljit Leil, Danielle Carny, Stephen Foster, Abi Lanigan, Laura Nutting. Bottom Left to Right - Seema Modasia and HOET staff - Jean Ayrton, Sue McCartney, Vicki Heames

NEWS FLASH

Achievements in Beauty Therapy

Congratulations to the first beauty therapy advanced apprentices to achieve - Jackie Williams from Rugby based 'Urban Beauty', Nicola Coleman from 'Sunshine Studios' in Leicester and Amrita Bhambra from Heart of England Training in Birmingham.

Leicester Connexions launch

Staff and students from The Leicester Beauty Therapy Training Centre were given the opportunity to show off their skills at the launch of the new look Leicester Connexions earlier on this year. *"The students were based at Connexions for three days. It was a good opportunity for them to put what they have been taught into practice on real paying customers"* said Leicester Beauty Manager Janie Button.

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Employer Focus Glitz Hair Design

We were delighted when Hugglescote based salon owner Petra Bentley expressed an interest in working in partnership with us to deliver training to apprentices in her salon - Glitz Hair Design.

Petra recently qualified as an NVQ assessor by achieving the 'A1' vocational assessor award with Heart of England Training.



Petra (centre) with Deni and Steph

"I thoroughly enjoyed the course" said Petra "It has given me a real enthusiasm to use the apprenticeship programme to develop my own staff - Steph and Deni, to meet the needs of my business".

Petra has already designed her own theory manual and delivers structured training to her staff every Wednesday. In addition to this, the salon holds regular creative workshops and competitions so that staff can put their skills to the test.

Steph said *"Petra sets us achievable goals and drives us to succeed"* and Deni agreed, adding *"Glitz is a fun environment to work and learn in"*.

Petra is no stranger to teaching and developing young people. Last year, when we were asked to participate in a careers event at Leicester Racecourse; Petra volunteered to give a talk to young people about working in the hairdressing industry. Heart of England Training Recruitment Advisor - Sarah Fallows said *"We are very grateful to Glitz, it was really good for the students to hear about the industry from the employer's perspective"*.



Work in progress

29 year old Petra opened Glitz Hair Design six years ago with the vision of creating a 'city salon' in a village location. The salon which had a make over in 2005 to make provision for a training room upstairs now employs nine staff including two former apprentices. Petra keeps her own skills and knowledge up to date by regularly attending courses on new products and methods and by working with The Hair Council and The Hair Federation. Glitz has also been recognised as a 5 star salon in 'The good salon guide'!

Hairdressing training manager - Rachel Timms said *"We look forward to a great working relationship with Petra and her staff in the future"*.

You can find out more about Petra's success by talking to her on 01530 814520.

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Alternative Technical Certificate for Business Administration Apprenticeships

We have recently introduced an alternative route to achieve a business administration apprenticeship. In addition to the NVQ and Key skills, employers and students can now choose to take either an award in administration and a CLaIT qualification or the new EDI certificate in administration. Training Manager Carol Kelleher commented "We are offering two routes to offer greater flexibility to meet employer and student needs". To find out more you can contact Carol on 02476 630703.

Grade 'A' awarding body visits

Congratulations to staff in Hairdressing and beauty therapy on some fantastic feed back from City and Guilds (the awarding body). During recent visits to Coventry & Birmingham training centres the External Verifier awarded grade 'A's.

New Beauty Therapy evening and weekend courses

Due to popular demand we are offering you the opportunity to learn some new skills with courses running throughout the year in both Coventry and Leicester in Swedish Body Massage, Facial Massage and Skin Care, Manicure and Waxing.

The courses are all accredited by City and Guilds and delivered in a salon environment. Evening and weekend courses in other centres and courses in hairdressing and IT will be offered in the near future. If you're interested in finding out more contact us on 0800 0281 576 or email info@hoet.co.uk

Sponsored Wax

Leicester Beauty students and staff are offering a range of treatments and a sponsored wax on Friday May 18th to Raise money for the 'Rainbows' charity that looks after terminally ill children. If you are interested in finding out more you can contact Janie Button on 0116 2512343.

ANY OTHER BUSINESS??

EMPLOYERS

- Could an additional Apprentice help your business?
- Do you have any new staff in the 16 - 24 age bracket that you'd like to train & develop through the Apprenticeship program?

LEARNERS

- Would you like to take additional qualifications?
- Do you have a friend or colleague in the 16 - 24 age bracket who would like to do what you're doing. **Recommend a friend & we'll give you a £25.00 gift voucher!!!!!!**

In the First Instance Contact:

Sarah Fallows (hairdressing and beauty)
01162 512 343
LEICESTER

Judy Cooper (Hairdressing and beauty)
0121 236 8595
BIRMINGHAM

Julie Ord (hairdressing and beauty)
02476 223442
COVENTRY

Lorraine Wells
(Rugby hairdressing and beauty)
0800 0281 576
RUGBY

Lynette Crane (business administration, customer service, I.T., team leading, contact centre operations etc.)
01788 553501
RUGBY & WARWICKSHIRE

Jean Ayrton (business administration, customer service, I.T., team leading, contact centre operations etc.)
02476 630703
COVENTRY

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HOET

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